

Art Exhibits in Knightdale

The Knightdale Parks and Recreation Department (KPRD) and the Town of Knightdale sponsor monthly art exhibitions in the Knightdale Town Hall, East Regional Library and other sites as they become available, using the following guidelines:

- Artwork must be created by Local Artists.
- Artists applying to exhibit artwork must send artwork samples (representative photographs, digital photos, slides, or artist website) with **Artist Agreement and Waiver Form** to be juried by the review panel. When approved, exhibit period will be confirmed with artist. **Only artwork that meets general community standards will be displayed.**
- The displaying artist is responsible for hanging and dismantling his/her own display. The artist must provide any needed assistance. The date and time of the display being hung and dismantled will be coordinated through the Town Liaison. **Artwork to be hung on the walls must have an attached hanging wire on back. Any damage to walls will be the responsibility of the displaying artist or group.**

The artist will provide:

- an information tag for each art piece indicating the work's title, artist name, selling price (or NFS) and media (if desired)
 - an information sheet with a short biography/artist statement
 - list of all exhibit pieces with prices (or not for sale) with artist contact information
- This information will be duplicated and on display at the Recreation Department at the Knightdale Town Hall.**
- The display will be in place at the selected site for six weeks including installation and take down. Artists' work that is scheduled for another site, will then be transferred by the artist to the next site for the following month. The same guidelines apply to the installation and take down of an exhibit at all sites.
 - Any and all purchase inquiries will be forwarded directly to the displaying artist. Sales of any of the displayed artwork will be handled directly with the displaying artist.

Approved by Town Council 3/5/2012

**ART EXHIBITS IN KNIGHTDALE
ARTIST AGREEMENT AND WAIVER FORM**

Artist Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Day Phone: (_____) _____ Evening Phone (_____) _____

E-mail Address: _____

Art Medium: _____

of pieces available: _____

Exhibit Schedule:

Months Available (list all): _____

For Office Use Only:	Date Received: _____	Contact Date: _____
Site: _____	Schedule: _____	
Artist Release Date: _____		

Exhibit coordinator will contact you to confirm your assigned site and month (s) and schedule exhibit installation and take down.

DISPLAY AGREEMENT

The above named artist agrees that his/her artwork, to be displayed at the assigned venue on the dates indicated, is at the risk of the artist. The artist waives any and all claim against the Town of Knightdale or the Knightdale Parks and Recreation Department, their agents, volunteers or assigns, for any loss or damage to the artwork in connection with the hanging, exhibition, and removal of the above referenced display.

The artist shall indemnify and hold harmless the Town of Knightdale and the Knightdale Parks and Recreation Department, their agents, volunteers or assigns, any and all liability resulting from the artist's artwork display, negligence of the artist, his/her agents or employees, and shall reimburse the Town for any loss or expense incurred by reason of such matters.

Dated: _____

Signature of Artist



AGREEMENT MUST BE SIGNED AND RETURNED PRIOR TO START OF THE EXHIBIT

**ART EXHIBITS IN KNIGHTDALE
ARTIST RELEASE FORM**

Artist Name: _____

Exhibit Months: _____ Site: _____

Number of Pieces in Exhibit: _____

I have dismantled my exhibit, removing all of the artwork constituting my exhibit, from the site listed above.

Artist Signature _____ Date _____

Returned signed requests to:

Knightdale Parks and Recreation

950 Steeple Square Court

Knightdale, NC 27545

(919) 217-2232

Email: heather.smith@knightdalenc.gov

Application must include a complete list of work being displayed in order to be considered complete. Photos or copies of photos may be submitted by email or in person.